

NE Oklahoma Continuum of Care Full Membership Meeting
November 5, 2015
Meeting Minutes

The NE Oklahoma Continuum of Care full membership met at 12:00 noon, Thursday, November 5, 2015 at CREEK Offices, 711 S. Muskogee, Tahlequah, Oklahoma.

1. **Attendance:** List of attendees is attached.
2. **Introduction of Guests:** Guest in attendance was Adam Cothran, new designee from VA programs.
3. **Updates and Events:**
 - a. Announced COC Collaborative Application is being completed and following this meeting and the approval of funding requests will be submitted by the November 20 deadline.
 - b. Jean Cooper mentioned that there are rapid re-housing funds available from the ESG program that must be spent by the end of December, so if there are any shelters or providers that have homeless persons needing assistance to secure permanent housing, refer them to NEOCAA.
 - c. Terry mentioned that the Point-in-time count will soon be upon us and initial notice regarding the count was just received from HUD today. More to come as information becomes available.
4. **Consideration and action regarding September 10, 2015 COC Full Partnership meeting minutes:** Copies of the September 10, 2015 COC Full Partnership minutes were sent to COC partners with the meeting notice and agenda. **Motion by Sarada McGaha, Seconded by Samuel Westfall to approve the minutes as presented. Motion carried unanimously.**
5. **Consideration and action on Monitoring and Evaluation Committee Prioritization and Ranking of FY 2015 HUD COC funding applications:**
6. **Discussion and Update Regarding Board Membership:** Terry Schroeder announced that at the last COC board meeting two members on the board were elected. Becky Kephart from Ottawa/Delaware County DHS was elected to replace Reta Balmain, who retired and Cindy Bedford was elected as the Chronically Homeless representative to replace Jonathan Jobe, who resigned from the board. Terry noted that he had received communication from Michelle Bachelor that some rearranging had occurred at VA and that Adam Cothran would be the primary VA contact to the COC. Terry mentioned that Adam should be nominated and elected to the board as the VA representative to replace Michelle. **Motion by Samuel Westfall, seconded by Sarada McGaha to nominate and elect Adam Cothran as the VA representative to the COC Board. Motion carried unanimously.**
7. **Committee Reports:**
 - a. **Planning Committee:** Sarada McGaha, committee chair reported that there is still some discussion occurring about the coordinated assessment. Jean Cooper noted that we need to be sure we are using the assessment, as it is a priority for HUD and for ESG. Some discussion ensued about COC procedures surrounding the Coordinated Assessment and Coordinated Entry. Although the Coordinated Assessment was adopted, no formal procedure has been implemented yet. The planning committee will work on developing a Coordinated Entry and referral procedure.
 - b. **Monitoring and Evaluation Committee:** Samuel Westfall reported that the committee had met and had reviewed the applications submitted for funding under the FY 2015 HUD Supportive Housing Program funding competition. It was noted that the COC is required to rank and prioritize all projects under 2 tiers again this year, with tier 1 being the COC's annual renewal demand less 15%, even though indications from HUD are that there are enough funds available to fund all renewal applications. It was also noted that no new funding applications were received, only renewal applications. With these comments in mind, it was noted that the total amount available to NE OK COC under the annual renewal demand was \$336,612 and that the tier 1 cutoff was at \$286,120. It was then reported that the committee reviewed the project applications utilizing a rating sheet that scored the applications based on criteria contained in the application and in the

applicant's most recent annual performance report. The rating criteria correlate with HUD's priorities and performance standards. Eight (8) funding applications were received, as follows:

- i. Ark Renewal Project 2016: PSH supportive services and operations renewal: \$46,910. 1 year renewal
- ii. ARK Renewal Annex 2016: PSH operations renewal: \$35,634. 1 year renewal
- iii. NEOCAA PSH Renewal: PSH operations funds renewal for 6 units: \$36,002. 1 year renewal.
- iv. Community Action Resource and Development Safe Life PSH Renewal: PSH operations funds renewal for 2 units: \$15,744. 1 year renewal.
- v. Community Crisis Center Partnership for Peace: PSH operations and supportive services renewal: \$39,908. 1 year renewal
- vi. The Landing SHP Renewal: supportive services and operations for 13 PSH Units: \$135,197. 1 year renewal
- vii. NEOCAA: Operation of dedicated HMIS: \$27,217. 1 year renewal.
- viii. **Planning funds application:** NEOCAA COC planning funds: \$21,075 for COC planning activities. 1 year funding from HUD COC planning funds. Not prioritized according to HUD instructions

Following a thorough review and scoring of each application, the applications were then ranked by score and priority and the total amount of funding requested was \$336,612, which is \$50,492 more than would be allowed under tier 1. During a process of negotiation between NEOCAA as the lead agency for the COC and the Community Crisis Center, the Center agreed to reduce its funding request from \$52,835 to \$39,078 in order to allow all COC funding applications to fit under tier 1, eliminating the potential for elimination of any critical COC projects and maintaining the provision of services to a spectrum of homeless individuals and families across the COC. Since the COC was in jeopardy of losing funding for some critical project, this course of action appeared to be the best to allow all projects to continue, as all are priorities for the COC. This means that \$16,633 of the CCCI Partnership for Peace project falls into Tier 1 and \$23,275 falls into Tier 2 and all of the HMIS renewal falls into Tier 2. After review of this information, the Monitoring and Evaluation Committee prepared the attached ranking and prioritization list and recommends to the full COC partnership that the list be approved with the projects ranked in the order and that the Collaborative Applicant proceed to prepare and submit the Collaborative Application based on this recommendation. **Motion by Lynn O'Connell, seconded by Sherri Sherwood to accept the Monitoring and Evaluation Committee's recommendation. Motion carried unanimously.**

- c. **HMIS:** Sherri Sherwood presented the HMIS report (attached) and it was noted that the Annual Homeless Assessment Report (AHAR) draft data will be due December 2, so all are encouraged to cooperate with requests for data clean-up if needed. It was also presented that all ESG providers need to be sure they are entering data into the 2015-2016 programs in HMIS.

8. **Next Meeting Date:** The next regularly scheduled COC Board meeting will be held at 12:00 noon on Thursday, December 10, 2015 in at NEOCAA office in Jay, OK.

Meeting adjourned at 1:20 p.m.

NORTHEAST OKLAHOMA CONTINUUM OF CARE

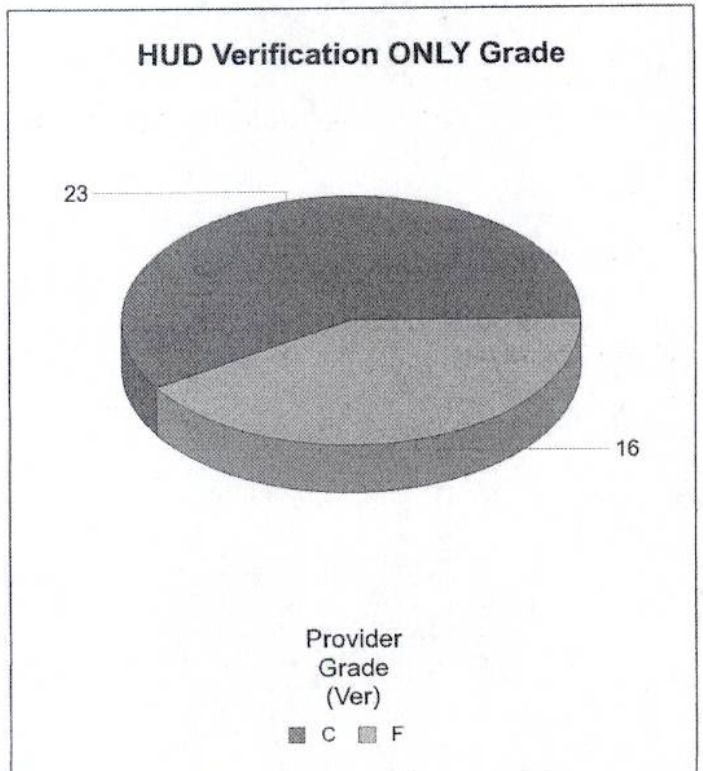
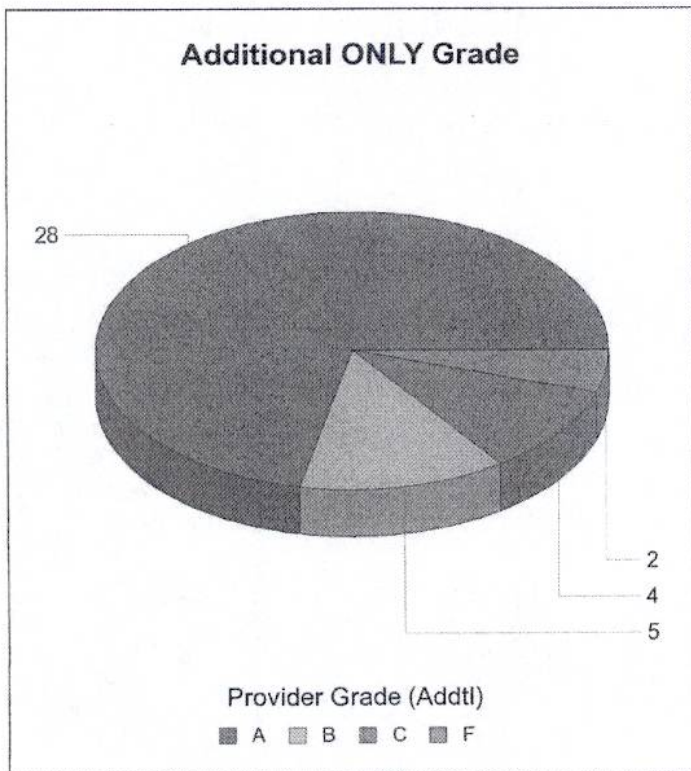
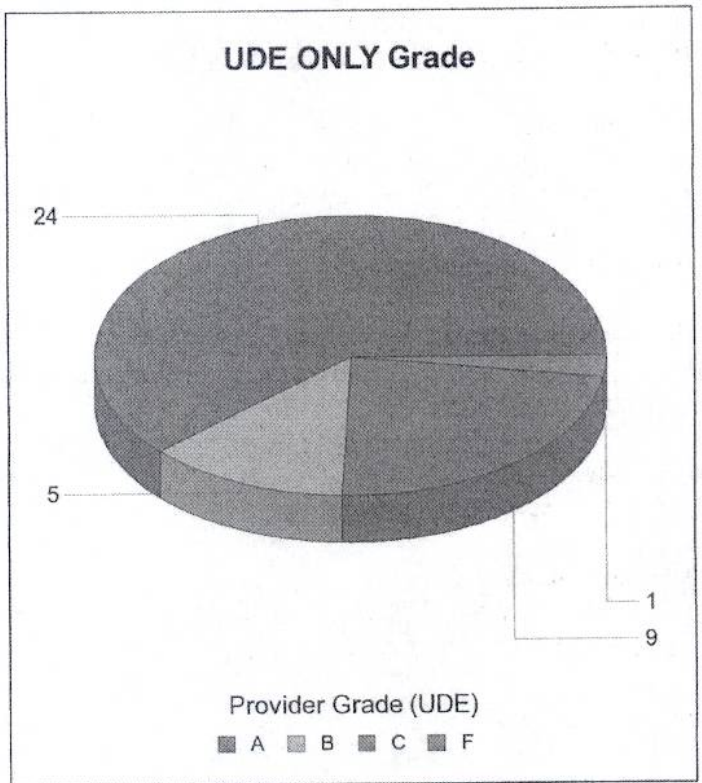
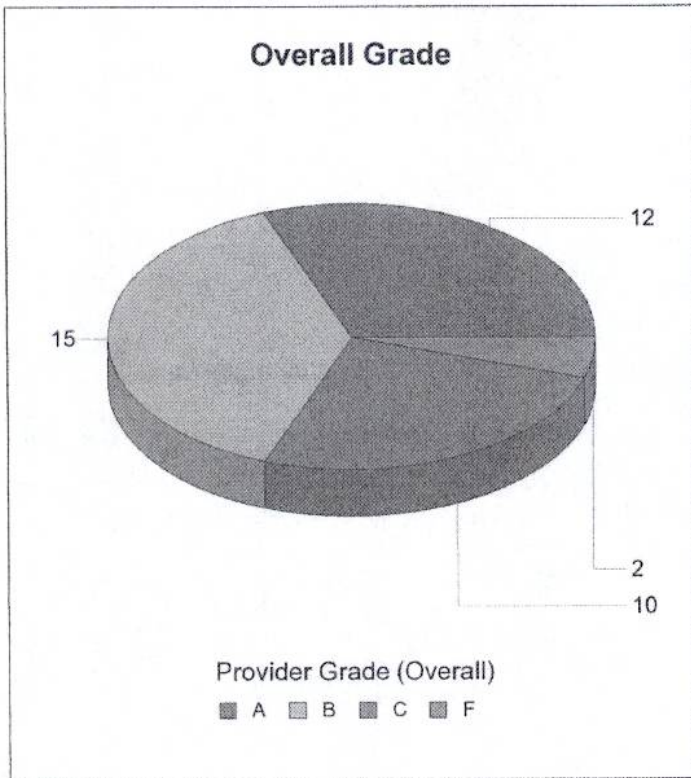
SIGN-IN SHEET

DATE: November 5, 2015

NAME	AGENCY	PHONE	EMAIL	MAILING ADDRESS
TERRY Johnson	NEOCMA			
Jeanne Coughlin	NEOCMA			
John Weidner	CKDHS			
Debra Lewin	CCC			
Shawn Stewart	NEOCMA	918-253-4453	shawnstewart@neocma.org	
John Dalgarno	FFATC	918-742-259	FFATC-Sheridan@ffatc.org	
Adam Cathron	The Number	918-581-0804	adamcathron@thenumber.org	
John Passmore	VA	918-232-3582	adamcathron@va.gov	
Lin O'Connell	PPRX4	918-358-4417	lin.oconnell@pprx4.com	
Suzanne McGowan	Suzanne	918-341-1934 x12	suzanne@stetson.com	
David Cooper	YES - Bartlesville			
Dave Winters	FFATC			
Leota Miller	FFATC			

FY 2015 COC Ranking
OK-505 NE OK COC

Rank	Score	Applicant Name	Project Name	Expiring Grant #	Project Type	Component Type	\$ Requested	\$ Ranked	Running Total
			Tier I						
1	52	FFATC	ARK Renewal Project 2016	OK0037L6I051407	Renewal	PH	\$46,910.00	\$46,910.00	\$46,910.00
2	51	FFATC	ARK Renewal Annex 2016	OK0071B6I051000	Renewal	PH	\$35,634.00	\$35,634.00	\$82,544
3	50	NEOCOA	NEOCOA PSH Renewal	OK0048L6I051406	Renewal	PH	\$36,002.00	\$36,002.00	\$118,546
4	49	The Landing	The Landing SHP Renewal	OK0082L6I051402	Renewal	PH	\$135,197.00	\$135,197.00	\$253,743
5	47	CARD	Safe Life PSH Renewal	OK0064L6I051405	Renewal	PH	\$15,744.00	\$15,744.00	\$269,487
6	47	CCCI	Partnership for Peace	OK0036L6I051407	Renewal	PH	\$39,908.00	\$16,633.00	\$286,120
			Tier 1 Cutoff \$286,120						
			Tier II						
6	47	CCCI	Partnership for Peace straddle amount	OK0036L6I051407	Renewal	PH	\$39,908.00	\$23,275.00	\$309,395
7	20	NEOCOA	NEOCOA Dedicated HMIS Renewal	OK00476I051406	Renewal	HMIS	\$27,217.00	\$27,217.00	\$336,612
NA		NEOCOA	COC Planning Project	NA	Planning	Planning	\$21,075	\$21,075	\$357,687



Data Completeness Report Card (EE)

Summary

Date Range: 6/1/2015- 10/31/2015

Grading Scale: A - 95 - 100 + / B - 90 - 94.99 / C - 80 - 89.99 + / F - 0 - 79.99

Report Card Summary Table
(Grouped by OVERALL Grade / Ordered by OVERALL Percentage)

Provider	UDE ONLY		Additional ONLY		Verification ONLY		OVERALL	
	%	Grade	%	Grade	%	Grade	%	Grade
FFATC - Annex 1(11217)	100.00%	A	100.00%	A	77.78%	F	96.00%	A
FFATC - Annex 2(11218)	100.00%	A	100.00%	A	80.00%	C	96.08%	A
Hope House 2015-2016 Emergency Shelter(11625)	100.00%	A	100.00%	A	81.48%	C	96.71%	A
Tahlequah Men's Shelter - Project O-Si-Yo(11260)	99.79%	A	97.33%	A	78.10%	F	95.42%	A
NE OK Community Action Agency-Non ESG Funds(11175)	99.70%	A	100.00%	A	84.00%	C	96.76%	A
Hope House - Non ESG Funds(11215)	99.63%	A	100.00%	A	85.71%	C	96.96%	A
Hope House - ESG Prevention(11225)	99.30%	A	100.00%	A	88.64%	C	97.29%	A
NE OK - ESG H Prevention(11499)	99.05%	A	100.00%	A	87.10%	C	96.91%	A
CARD_Community Action Resource & Development(11008)	98.75%	A	97.88%	A	81.78%	C	95.35%	A
NE OK - ESG M Prevention(11498)	98.53%	A	100.00%	A	85.71%	C	96.26%	A
NE OK - ESG H RRH(11503)	98.51%	A	100.00%	A	83.75%	C	95.98%	A
NE OK - ESG M RRH(11502)	97.41%	A	100.00%	A	88.57%	C	96.09%	A
The Landing(11174)	96.85%	A	100.00%	A	79.38%	F	94.16%	B
Grand Lake Mental Health Center - Home 2 - Women's (PSH)(96.77%	A	90.00%	B	77.78%	F	92.00%	B
NE OK - ESG A Prevention(11496)	96.77%	A	100.00%	A	80.00%	C	94.12%	B
FFATC - Annex 3(11219)	96.67%	A	100.00%	A	77.78%	F	93.88%	B
Grand Lake Mental Health Center - Home 1 - Men's (PSH)(110	96.67%	A	100.00%	A	80.00%	C	94.00%	B
Hope House - Emergency Shelter(11029)	96.21%	A	100.00%	A	82.76%	C	94.39%	B
NE OK - ESG A RRH(11500)	96.13%	A	100.00%	A	84.44%	C	94.61%	B
The Harbor ESG - Shelter(11038)	95.84%	A	95.63%	A	75.13%	F	92.12%	B
CREOKS - PSH Home 2 (Women) in Tahlequah(11148)	95.70%	A	93.33%	B	76.92%	F	91.95%	B
FFATC_Freedom from Addiction Through Christ: ARK Shelter(95.24%	A	98.80%	A	75.12%	F	92.61%	B
NE OK - ESG HH RRH(11501)	95.16%	A	100.00%	A	84.21%	C	93.88%	B
FFATC - Transitional Housing(11145)	94.97%	B	99.74%	A	75.93%	F	92.74%	B
Youth & Family Services of Washington County (Bartlesville) C	94.35%	B	92.59%	B	72.83%	F	90.02%	B
NE OK - ESG HH Prevention(11497)	93.75%	B	100.00%	A	80.00%	C	92.31%	B
FFATC - N Miami House - PSH(11039)	93.33%	B	100.00%	A	80.00%	C	92.00%	B
CREOKS - PSH Home 1 (Men) in Tahlequah(11147)	96.40%	A	88.57%	C	67.74%	F	89.83%	C
Safenet Services - CARD_Home 1(11031)	90.32%	B	90.00%	B	77.78%	F	88.00%	C
Safenet Services - CARD_Home 2(11032)	88.89%	C	86.67%	C	78.57%	F	86.49%	C
CCC_Project for Peace_South Apt.(11037)	87.50%	C	80.00%	C	80.00%	C	84.62%	C
CCC_Emergency Shelter(11492)	84.44%	C	90.55%	B	76.80%	F	84.16%	C
Safenet 2014-2015 ESG Prevention(11505)	84.21%	C	100.00%	A	83.33%	C	86.89%	C
Safenet 2014-2015 ESG RRH(11506)	81.73%	C	100.00%	A	84.80%	C	85.46%	C
CCC_Project for Peace_North Apt.(11036)	81.67%	C	78.57%	F	88.89%	C	82.61%	C
Safenet 2014-2015 ESG Shelter(11504)	80.22%	C	97.13%	A	81.21%	C	83.45%	C
CCC_Cherokee_Home 1 (PSH-SHP)(11024)	80.00%	C	100.00%	A	88.89%	C	84.78%	C
CREOKS Behavioral Health - PATH(11146)	89.35%	C	80.85%	C	35.38%	F	77.58%	D

Report Card Summary Table
 (Grouped by OVERALL Grade / Ordered by OVERALL Percentage)

Provider	UDE ONLY		Additional ONLY		Verification ONLY		OVERALL	
	%	Grade	%	Grade	%	Grade	%	Grade
CCC_2015-2016 Emergency Shelter(11626)	78.22%	F	68.97%	F	68.97%	F	74.84%	F

Data Completeness Report Card (EE)

Additional Information

Date Range: 6/1/2015- 10/31/2015

Providers Reporting Information	Entry Exit Count
CARD_Community Action Resource & Development(11008)	666
CCC_2015-2016 Emergency Shelter(11626)	9
CCC_Cherokee_Home 1 (PSH-SHP)(11024)	3
CCC_Emergency Shelter(11492)	87
CCC_Project for Peace_North Apt.(11036)	6
CCC_Project for Peace_South Apt.(11037)	1
CREOKS Behavioral Health - PATH(11146)	47
CREOKS - PSH Home 1 (Men) in Tahlequah(11147)	7
CREOKS - PSH Home 2 (Women) in Tahlequah(11148)	6
FFATC - Annex 1(11217)	2
FFATC - Annex 2(11218)	2
FFATC - Annex 3(11219)	2
FFATC_Freedom from Addiction Through Christ: ARK Shelter(10999)	50
FFATC - N Miami House - PSH(11039)	2
FFATC - Transitional Housing(11145)	77
Grand Lake Mental Health Center - Home 1 - Men's (PSH)(11014)	2
Grand Lake Mental Health Center - Home 2 - Women's (PSH)(11027)	2
Hope House 2015-2016 Emergency Shelter(11625)	8
Hope House - Emergency Shelter(11029)	20
Hope House - ESG Prevention(11225)	15
Hope House - Non ESG Funds(11215)	25
NE OK Community Action Agency-Non ESG Funds(11175)	90
NE OK - ESG A Prevention(11496)	2
NE OK - ESG A RRH(11500)	13
NE OK - ESG HH Prevention(11497)	1
NE OK - ESG HH RRH(11501)	5
NE OK - ESG H Prevention(11499)	10
NE OK - ESG H RRH(11503)	22
NE OK - ESG M Prevention(11498)	6
NE OK - ESG M RRH(11502)	12
Safenet 2014-2015 ESG Prevention(11505)	3
Safenet 2014-2015 ESG RRH(11506)	39
Safenet 2014-2015 ESG Shelter(11504)	87
Safenet Services - CARD_Home 1(11031)	2
Safenet Services - CARD_Home 2(11032)	3
Tahlequah Men's Shelter - Project O-Si-Yo(11260)	30
The Harbor ESG - Shelter(11038)	134
The Landing(11174)	20
Youth & Family Services of Washington County (Bartlesville) DHS & OJA (default)(11021)	24

NORTHEASTAL OKLAHOMA CONTINUUM OF CARE (NEOCoC)

Date Range: 6/1/15 – 10/31/15

HMIS PROGRAMS	EXPEDIENCE OF (ART 0361 Report)			HUD CoC ANNUAL PERFORMANCE REPORT (APR) (ART 0631 Report)							Last login to HMIS	
	Entry	Service	Service Delivery after Entry	# Clients	Leavers	Stayers	Households Served	Adults Only	Children Only	HH w/ Both		
CARD	5.44	6.47	7.21	645	641	4	280	145	2	129	10/28/2015	Suzanne
Creoks PATH	24.85	31.65	36.92	7	2	5	7	7	0	0		
Creoks Men's Home	9.25	27.09	43.25	7	2	5	7	7	0	0	10/29/2015	Dorie
Creoks Women's Home	92.8	35.46	48.25	6	2	4	6	6	0	0		
CCC Shelter	21.63	13.16	10.29	76	48	28	53	34	4	14	10/30/2015	Shirley
CCC North Apartment	152	56.52	59	6	0	6	2	0	0	2	10/30/2015	Niovonni
CCC South Apartment	n/a	412.2	n/a	1	0	1	1	1	0	0		
CCC Cherokee Home	n/a	512.2	n/a	3	0	3	1	0	0	1		
FFATC Annex 1	n/a	n/a	n/a	2	0	2	2	2	0	0	10/27/2015	Sheri
FFATC Annex 2	n/a	n/a	n/a	2	0	2	2	2	0	0		
FFATC Annex 3	n/a	n/a	n/a	2	0	2	2	2	0	0		
FFATC Shelter	16.54	73.27	75.67	49	41	8	49	49	0	0		
FFATC Transitional Housing	25.51	112.72	48	74	34	40	74	74	0	0		
FFATC N Miami House	n/a	n/a	n/a	2	0	2	2	2	0	0		
GLMHC Home 1	n/a	n/a	n/a	2	0	2	2	2	0	0	6/5/2015	Tina
GLMIIC Home 2	n/a	232.3	n/a	2	0	2	2	2	0	0		
Hope House Shelter	37.5	25.6	180	20	18	2	6	2	0	4	10/30/2015	Laura
Hope House Prevention	29	38.5	n/a	15	4	11	6	1	2	3		
Hope House RRH	n/a	25	n/a	0	0	0	0	0	0	0		
Hope House Non ESG Funds	55.53	52.45	n/a	22	7	15	11	5	1	5		
Landing, The	30.38	33	n/a	20	7	13	20	20	0	0	10/25/2015	Cindy
NEOCOA Prevention	n/a	n/a	n/a	0	0	0	0	0	0	0		
NEOCOA RRH	n/a	n/a	n/a	0	0	0	0	0	0	0		
NEOCOA Non ESG	103.51	84.57	63.16	90	90	0	30	11	0	19	10/30/2015	Victoria
NEOCOA A Prevention	9	11	n/a	2	2	0	2	2	0	0	n/a	Tammy
NEOCOA A RRH	33.38	22.13	n/a	13	13	0	6	3	0	3		
NEOCOA HH Prevention	31	5.38	n/a	1	1	0	1	1	0	0		
NEOCOA III RRH	52	45.7	n/a	5	5	0	2	1	0	1		
NEOCOA H Prevention	38.4	18.08	8.5	10	10	0	4	1	0	3		
NEOCOA H RRH	18.71	11.74	20	22	10	12	12	7	0	5		
NEOCOA M Prevention	19.56	17.1	0	6	4	2	3	1	0	2		
NEOCOA M RRH	47.42	26.75	n/a	12	0	12	3	0	0	3		
Safenet Shelter	15.93	6.42	2.2	79	54	25	47	24	4	18	10/29/2015	Jennifer
Safenet Prevention	59	26.4	13.67	3	0	3	2	1	0	1		
Safenet RRH	97.23	58.92	0	39	7	32	16	6	0	10	10/31/2015	Lynn
Safenet Home 1	92	n/a	28	2	0	2	2	2	0	0	9/28/2015	Joy
Safenet Home 2	7	n/a	43	3	0	3	3	3	0	0		
The Harbor Shelter	3.45	4.94	5.35	120	87	33	108	100	0	8	10/30/2015	Amy
Tahlequah Men's Shelter	4.28	7.75	0.12	28	18	10	28	28	0	0	10/30/2015	Roger
YFSWC DHS & OJA	34.9	33.48	18.19	22	14	8	22	0	22	0	10/29/2015	Sarada
YFSWC Parental	n/a	n/a	n/a	0	0	0	0	0	0	0		
YFSWC Prevention	n/a	n/a	n/a	0	0	0	0	0	0	0		
YFSWC RRH	n/a	n/a	n/a	0	0	0	0	0	0	0		
TOTALS				1420	1121	299	826	554	35	231		

No Longer Using HMIS:
Christians Caring for the
Homeless; Help-in-Crisis