

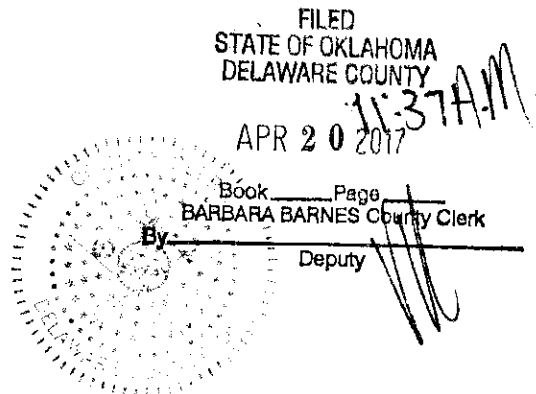
AGENDA  
NORTHEAST OKLAHOMA COMMUNITY ACTION AGENCY  
**Budget and Finance Committee**  
April 24, 2017

Northeast Oklahoma Community Action Agency  
856 East Melton Drive  
Jay, OK 74346  
11:00 a.m.

The Board of Directors may discuss, vote to approve, vote to disapprove, or decide not to vote on any item on the agenda.

Call Meeting to Order

1. Roll Call
2. Consideration and action, as needed, on Financial Reports for March 2017, Check Registers, and Bank Statements
3. Consideration and action, as needed, on Fraud Risk issues and determine a plan of correction
4. Consideration and action, as needed, on approval of Agency 2017-2018 Budget
5. New Business
6. Announcements
7. Adjournment
- 



NORTHEAST OKLAHOMA  
COMMUNITY ACTION AGENCY, INC.  
BOARD OF DIRECTORS  
BUDGET & FINANCE COMMITTEE MEETING

SIGN-IN SHEET

DATE: APRIL 24, 2017

BOARD MEMBER

SIGNATURE

KIM ROBYLER

*Kim Roblyer*

SCOTT VAN HOOSE

*Scott Van Hoose*

*Kim Harner*  
GARY BUCHANAN

JEANIE REED

*Jeanie Reed*

REBECCA JIM

*Rebecca Jim*

STAFF:

*John A. Thomas*

*Edna Drake*

*Ally Niles*

## Budget & Finance Committee Meeting

April 24, 2017

11:00 a.m.

The committee met in the executive offices. Kim Roblyer, Scott VanHoose, Jeannie Reed, and Rebecca Jim were present. Absent was Kim Harner.

Tisha talked about the Fraud Risk recommendations concerning the Gardens. Problems to solve include reconciling money from different locations, the process of revenue being maintained by various personnel, and various tax rates from various counties and cities. Motion to approve these recommendations was made by Jeannie and seconded by Kim . Motion passed 4-0.

The next item discussed was the financial statements for the month of March. Tisha explained the results. Motion to approve financial statements was made by Jeannie and seconded by Scott. Motion passed 4-0

The final item on the agenda was the agency operating budget. Tisha summarized the budget and discussed the CSBG grant, Early Head Start grant, Education Station grant and the Rental revenues. Jeannie made the motion to approve the 17-18 agency operating budget, Scott seconded it. Motion passed 4-0.

Motion to adjourn made by Jeannie and seconded by Kim. Motion passed 4-0 at 12:00 p.m.