

**NE Oklahoma Continuum of Care Full COC Membership Meeting**  
**January 30, 2020**  
**Meeting Minutes**

The NE Oklahoma Continuum of Care full membership met at 12:00pm, on Thursday, January 30<sup>th</sup>, 2020, at NEOCAA in Jay, Oklahoma.

Attendees: Sarada McGaha (CARD), Keila Dewey(Community Crisis Center), Donna Grabow (Safenet), Katie Gleason (Safenet), John Ann Thompson (NEOCAA), Natalie Sanders (NEOCAA), Ashley Blevins (NEOCAA), Lindi Conover-Thompson (NEOCAA), Denice Phelps (Grand Lake Mental Health), Josh Debartolo (Grand Lake Mental Health), Elizabeth Adams (CSCSSVF), Taelor Mellion (Hope House), Laura Garner (Hope House), Sherry Braslavsky (VA- Fayetteville), Lisa Look (VA Tribal)

1. **Introduction of Guests:** New staff members introduced to the membership were Katie Gleason, Safenet and Josh Debartolo, GLMHC.
2. **Updates and Events:**
  - a. There will be a Resource Fair in Tahlequah on Thursday, April 9<sup>th</sup> from 10am-1pm at Tahlequah United Methodist Church, 300 W Delaware Street. If anyone wants to have a table set up, tell Lisa Look. [Lisa.look@va.gov](mailto:Lisa.look@va.gov) (918) 577-3000
  - b. Department of Mental Health will hold a Discharge Planning Forum on Feb 26<sup>th</sup> in OKC from 9am-Noon. A flyer is in the COC Agenda Packet. Contact Suzanne Williams for more info: [suzanne.williams@odmhsas.org](mailto:suzanne.williams@odmhsas.org)
3. **Consideration of and action regarding November 21, 2019 COC Full Partnership meeting minutes:** Copies of the November 21, 2019 COC Full Partnership meeting were available at the meeting, and were emailed out with the agenda. Sarada noted that the date in the first line of the meeting minutes still said October but would update and resend. **Motion by Keila Dewey, Seconded by Donna Grabow to approve the minutes with the date fixed. Motion carried unanimously.**
4. **Consideration of and action regarding NE OK CoC Governance Charter:** The board membership has been updated. No additional changes were discussed. **Motion by Lisa Look, Seconded by Sherry Braslavsky to accept the charter with updated membership. Motion carried unanimously.**
5. **Consideration of and action regarding NE OK Board Selection Process:** Sarada explained that the full membership decides if the COC needs to add additional agencies. The terms are two years, staggered. The Social Services Representative is vacant. Motion by Donna Grabow, Seconded by Denise Phelps to fill the vacant position with

Natalie Shelton of NEOCAA. Motion carried unanimously. **Motion made by Laura Garner and Second by Donna Grabow to accept the new board selection process.**

6. **Annual discussion and action, as needed, regarding Board composition, structure, vacancies, and membership:** Natalie Shelton was elected as the new Social Services representative, as noted in #5.

7. **Committee Reports, recommendations, and action items.**

**a. Planning Committee: Chair, Sarada McGaha**

- i. Return Completed PIT/HIC forms to Lindi Conover-Thompson by February 7<sup>th</sup>, 2020. [lconover@neocaa.org](mailto:lconover@neocaa.org)
- ii. Updated Resource Guide: Please send in any updates by tomorrow morning, as Sarada will send it out to all agencies by tomorrow afternoon.
- iii. Discussion about a multiple points of entry coordinated entry program. Sarada noted that we must have this process in place by April 2020.

**b. VA Update:**

- i. Sherry B. shared an update regarding data sharing update for veteran homelessness. HUD is working to release this in March or April, giving agencies access to print off HOMES data so it can be entered into HMIS at the COC level for coordinated entry.
- ii. Sherry B. said the VA released a NOFA for per diem for transitional housing, due 3/2/2020. She had copies available for anyone interested in that grant.
- iii. Lisa Look gave updates on Bryce House and Yale House, which use the VA grant Sherry mentioned.

**c. Monitoring and Evaluation Committee:**

- i. This committee needs a chairperson to be the point-of-contact for volunteers scoring ESG applications; bringing the ESG applications scoring and ranking to the full membership; and bringing the CoC renewal grant applications ranking and scoring to the full membership. A chairperson is needed by March, as the mandatory meeting for ESG applicants is 4/2/20.

**d. HMIS Committee:**

- i. Updated numbers were passed out to the membership.
- ii. Each agency needs to make sure their reports do not show errors, especially in section 6a-6d. Call Lorinda will any issues:  
[lorinda.mcdaniel@cdaok.org](mailto:lorinda.mcdaniel@cdaok.org)

**Motion was made by Keila, Seconded by Laura to accept the committee reports as presented. The motion carried unanimously.**

**Other business: Nothing**

**8. Next meeting dates & locations:**

- February 27, 2020 – 12:00pm at GLMHC in Miami – Full Partnership Meeting
- March 26 – 12:00pm at Safenet in Claremore
- April 23 – 12:00pm at The Landing in Fairland – Full Partnership Meeting
- May 28 – 12:00pm at NEOCAA in Jay
- June 25 – 12:00pm at Hope House in Tahlequah
- July 23 – 12:00pm at The Landing in Fairland – Full Partnership Meeting
- August 27 – 12:00pm at Cherokee Nation VA in Tahlequah
- September 24 – 12:00pm at CARD, Claremore
- October 22 – 12:00pm at
- November 19 – 12:00pm at – Full Partnership Meeting Board Meeting \*\*moved date to the third Thursday of the month due to the Thanksgiving Holiday\*\*
- December – No Meeting

Board meetings are scheduled at least once a quarter, and more often as needed.

Adjourn at 1:20pm