

# **NE Oklahoma Continuum of Care Full COC Membership Meeting**

**Meeting Minutes**  
**Thursday, June 25, 2020**  
**12:00 p.m.**

**Held Via Teleconference**

**Zoom Link:**

<https://us02web.zoom.us/j/84864331705?pwd=ekxBaUFFSVBaZ2s2b0ZVVFlhdll2UT09>

**Call-in number: (669) 900-6833**

Meeting ID: 848 6433 1705

Password: 593664

## **In attendance:**

- a. Elizabeth Adams, CCVS
- b. Sherri Sherwood, FFATC/The Ark
- c. Sarada McGaha, CARD
- d. Lisa Look, HUD-VASH
- e. Natalie Shelton, NEOCAA
- f. John Ann Thompson, NEOCAA
- g. Keila Dewey, Crisis Center
- h. Brandy Clopton, Tahlequah Men's Shelter
- i. Denise Phelps, GLMH
- j. Lorinda McDaniel, HMIS/CDSA
- k. Laura Garner, Hope House
- l. Katie Wilson- Youth & Family Service
- m. Jennifer Hinson, Grand Nation
- n. Kelsey Samuels, Crisis Center
- o. Lindi Conover-Thompson, NEOCAA
- p. Josh DeBartolo, GLMH

## **2. Introduction of Guests**

- a. Kim Kalsbek, NEOCAA
- b. Michelle Bachelor, VA, HUD-VASH & Tribal HUD-VASH

## **3. Updates and events**

- a. Michelle Bachelor to give update on Stand-Down in September: Not going to be holding it, due to COVID. Could not do it while keeping everyone safe & healthy.
- b. Michelle Bachelor: Phase 2 of CN's opening will not go into the next phase due to increasing cases of COVID
- c. Lisa Look: Tulsa's Walk-in clinic is still closed due to COVID

4. Consideration and action regarding May 28, 2020 COC Full Partnership meeting minutes.
  - a. The “Agenda” says “Minutes”
  - b. Add “motion carries” to the bottom for adjournment.
  - c. Motion to accept with changes: Kelia Dewey; Seconded by Denise Phelps
  - d. Motion carries unanimously
5. Consideration and action regarding merging with Southwest COC
  - a. Lorinda McDaniel: SW COC has the same software that we do, which will limit technological obstacles.
  - b. Their merger plan is due to ODOC by September and should be complete by Sept 2021
  - c. Others COCs are in favor of the merger
  - d. Elizabeth Adams: Question re: making sure that ID #s aren’t duplicated with current clients in our system. Lorinda will look into this.
  - e. Motion made to support the merger: Lisa Look; Seconded by Laura Garner
  - f. Motion carries unanimously
6. Discussion regarding ESG COVID funds
  - a. NEOCAA must know if you want to apply today (6/25), because Letters of Support are due from the Lead Agency/NEOCAA tomorrow (6/26)
    - i. The agencies that plans to apply so far: NEOCAA sponsors: Hope House, Community Crisis Center; CARD to sponsor GLMH and Youth & Family.
    - ii. Jennifer Hinson: Grand Nation wants to apply.
    - iii. Sherri Sherwood asked what the funds would cover. Sarada thoroughly covered the eligible costs and application process. Sherri Sherwood said that The Ark/FFATC will not be applying.
    - iv. Brandy Clopton: Tahlequah Men’s Shelter is interested but needs some more information. Sarada and Lindi will provide that.
  - b. Discussion re: Funding Amount & how to split the amount
    - i. Total: \$733,035.00; 4-Way Split: \$183,258.75; 5-Way Split 146,607.00; 6-way split: 122,172.50
    - ii. Discussion: Not every agency has to accept the full amount; if they want to request, for example, only \$100,000, the remainder of their portion could be split amongst other applicants.
    - iii. Discussion: It’s helpful and fair if agencies that are planning to apply present their draft budgets with the total amount they’re requesting to their Sponsors by July 1<sup>st</sup>, 2020, so that allocations can be properly made amongst all applicants.
    - iv. Keila Dewey made a motion to split the total funding amount between the agencies that present their budgets to their sponsors by July 1. Seconded by Brandi Clopton.
    - v. Motion carries unanimously.
  - c. Deadline for Applications to NEOCAA: HARD DEADLINE of 4:30 Central on July 8th

7. Discussion regarding COVID-19 Coordinated Entry Programs
  - a. Natalie Shelton gave summary: This is Notice CPD-17-01. COC needs to make sure that it's not inadvertently discriminating against people through its prioritization process. Natalie has received guidance from ODOC that we need to work collaboratively with our COC to address this.
  - b. Lindi Conover-Thompson made a motion to create a COVID Coordinated Entry Committee to address these policies. Josh DeBartolo seconded
  - c. Motion carries unanimously
  - d. Volunteers for the Committee: Lorinda McDaniel, Brandi Clopton, Josh DeBartolo, Natalie Shelton, Lindi Conover, Lisa Look, Sarada McGaha, Ashley Morrison
  - e. Sarada McGaha volunteered Natalie Shelton to chair the committee & Lindi Conover volunteered to co-chair.
8. Committee Reports, recommendations and action items
  - a. Planning Committee: Chair, Sarada McGaha
    - i. Sarada doesn't have updates
  - b. Monitoring and Evaluation Committee: Chair, VACANT
    - i. Chair is still vacant; if you're interested, call or email Sarada. We'd like to have that committee chair filled.
    - ii. Keila Dewey mentioned that she hadn't received any applications for review yet. Others on the call mentioned that they had also not received apps for review. Sarada will check in with ODOC to see where we are with that.
  - c. HMIS Committee: Chair, Sherri Sherwood
    - i. Lorinda had sent out the report
    - ii. 63 clients since last month; there are still some errors
    - iii. Lorinda is working on training videos; she'll be sending that out
    - iv. Lorinda needs to know what funding we have that covers our different programming
9. Other business.
  - a. Sarada McGaha mentioned that if anyone is wondering how to spend their money, reach out to other shelters to get ideas for programs/projects that they might be doing.
  - b. We'll have our next meeting virtually due to increasing COVID cases within the state.
  - c. Motion to adjourn made by Keila Dewey; Seconded by Laura Garner; Motion passed unanimously.
10. Next meeting date and location:
  - July 23 – 12:00pm, Virtually via Zoom (Original host was The Landing in Fairland) – Includes Board Meeting
  - August 27 – 12:00pm at Cherokee Nation VA in Tahlequah\*
  - September 24 – 12:00pm at CARD, Claremore
  - October 22 – 12:00pm at Grand Nation in Craig County

- November 19 – 12:00pm at GLMH in Jay – Includes Board Meeting \*\*moved date to the third Thursday of the month due to the Thanksgiving Holiday\*\*
- December – No Meeting

\*Meetings will be held remotely/virtually until it is safe to gather in person again