

NE Oklahoma Continuum of Care Full COC Membership Meeting

Meeting Minutes

Thursday, August 26th, 2021

12:00 p.m.

Teleconference

Join Zoom Meeting

<https://us02web.zoom.us/j/83647111686?pwd=TUFBU28vU1cwbHMxcTF2cjU1bWxVQT09>

Meeting ID: 836 4711 1686

Passcode: 631872

Or call this number & enter meeting ID: (346) 248-7799

In attendance:

1. John Ann Thompson
2. Lindi Conover-Thompson
3. Denise Phelps
4. Ashley Benz
5. Keila Dewey
6. Lisa Look
7. Natalie Shelton
8. Alicia Beard
9. Jody Reiss
10. Stacey Capps
11. Jacqueline Kirsch
12. Cindy Bedford
13. Cassie Clark
14. Katie Wilson
15. Jessica Minton
16. Laura Garner
17. Sam Westfall

Meeting starts at 12:01pm Central

1. Introduction of Guests
 - a. Jessie Poole: New Path Coordinator with CREOKS, taking over Jacque Kirsch's position
 - b. Rebekah Zahn, ODOC (to lead the focus group immediately following the meeting)
2. Updates and events

- a. Announcements: Sarada McGaha is no longer with CARD and therefore will not be president of the partnership. Keila Dewey, VP, will serve as President until we vote on new officers in January.
 - b. Emergency Housing Voucher Program – OHFA is looking for potential clients for this program. Pages were attached to the agenda, outlining additional details
 - c. SNAPs COC Program is open; applications due in November. Application documents are available by emailing Lindi Conover-Thompson at lindi@epcollaboration.com
3. Consideration and action regarding July 22, 2021, COC Full Partnership meeting minutes.
 - a. Motion to accept as presented made by Ashley Benz and seconded by Denise Phelps; motion carries unanimously.
4. Consideration and action regarding July 26, 2021, COC special meeting minutes.
 - a. Motion to accept as presented made by Cindy Bedford and seconded by Alicia Beard; motion carries unanimously.
5. Discussion & action regarding MOU with OHFA so referrals can be processed through the Coordinated Entry System
 - a. Keila asks if the entire COC is obligated to the MOU if we do this. John Ann said that yes, that is correct. Keila brought up that Item #2 says that we'd have to share resources, which wouldn't work for DV shelters. JAT said she certainly understand that.
 - b. Ashley Benz said that COC-500 just took the screening part out of the MOU.
 - c. A lively discussion followed. The COC determined that signing the MOU as an entire COC was not the best course of action, given the responsibilities that would be born by the agencies. The COC shelters decided that the best course would be for agencies interested in joining the MOU to sign individually. This was communicated by John Ann Thompson to OHFA after the meeting.
 - d. Natalie Shelton made the motion that individual agencies sign MOU with OHFA; Second made by Lisa Look; motion passes unanimously.
6. Discussion & possible action regarding ESG-CV2 Special Projects Funding
 - a. \$305,873.00 available
 - b. The following agencies have expressed interest in applying:
 - i. CARD/FUMC (Church in Claremore)
 - ii. Tahlequah Men's Shelter
 - iii. Safenet Services (Security or maybe a text program)
 - iv. Community Crisis Center (Vehicle)
 - v. The Landing (Vehicle)
 - vi. Westside Community Center in Bartlesville (Vehicle, Lorront Carney, Board Pres)
 - vii. GLMH (Vehicle)
 - viii. NEOCAA (Vehicle)
 - ix. Hope House (Security)

- c. Recommendation that the agency lets Lindi know what they want to apply for by September 1; applications be due to Lindi by September 17th with a final submission by September 24th
- d. No one really knows who the Westside Community Center is; they have not been active participants in the COC. As such, they would not be eligible for these funds.
- e. Sam Westfall made the motion that the agencies listed above, sans Westside Community Center, shall apply for ESG-CV2 Special Projects Funds; Any leftover funding will be spent evenly between the applicants; a second was made by & Cindy Bedford; motion carried unanimously.

7. Discussion regarding ESG-CV2 funds

- a. There was a last-minute change in the total number of applicants; we went from \$158,298.57 per agency to \$184,681.67 per agency (from 7 to 6 applicants)
- b. Applications were submitted on 7/30

8. Committee Reports, recommendations and action items

- a. Planning Committee: Chair, Sarada McGaha
 - i. Will work on updating the CoC's written standards for PSH
 - ii. Electronic PIT Count update – Proposed for September 30th at noon via Zoom
 - iii. We will need a new chair for the committee
 - iv. Lindi to contact Sarada re: PSH project (item 8.a.i) and the resource guide
- b. Monitoring and Evaluation Committee: Chair, VACANT
 - i. This position is critical and needs filled.
- c. HMIS Committee: Chair, Sherri Sherwood
 - i. Ashley Benz, Update
 - ii. Ashley is undergoing surgery next month, so the best ways to get a hold of her will be via text or email.
 - iii. 54 clients in the last month. 1087 total served this year
 - iv. Check your ROIs. If you need help, just reach out to Ashley.
 - v. Ashley asks when do our agencies enter their info into HMIS. Natalie says she always did it within three days of completing the assessment. Ashley said that it doesn't need to be entered until after the CM has received their paperwork.
 - vi. There will be a mandatory HMIS training coming up.
- d. Motion to accept committee reports as presented made by Denise Phelps; Second by Cindy Bedford. Motion carries unanimously.

9. Other business

- a. A motion was made by Jody Reiss to approve the \$184,681.67 to each ESG-CV2 applicant, evenly among CARD, Hope House, Community Crisis Center, Tahlequah Men's Shelter, Safenet Services, and Grand Lake Mental Health; Motion to approve the; Seconded by Ashley Benz; motion carries unanimously.

Motion to adjourn made by Cindy Bedford and seconded by Jody Reiss; motion carries unanimously.

Next meeting date and location: September 23rd – 12:00pm Full Partnership Meeting

2021 meeting schedule:

October 28th – 12:00pm Full Partnership Meeting & Board Meeting

November 18th – 12:00pm Full Partnership Meeting *Moved up due to Thanksgiving

December: No meeting due to Christmas