

**Northeast Oklahoma Continuum of Care (OK-505)
COC Funding Application Rating and Review Procedures
for HUD COC and Emergency Solutions Grant Programs**

Northeast Oklahoma Continuum of Care adopts the following procedures for the evaluation, scoring and ranking of funding applications submitted to the COC for consideration under the HUD COC Program and the Emergency Solutions Grants. These procedures are adopted as part of the COC Governance Charter and the COC's Written Procedures and Standards for the COC and Emergency Solutions Grant Programs. Procedures to be used for the evaluation, scoring and ranking of project funding applications are as follows:

1. HUD COC Program Funding Applications:

- A. Notice of Funding Availability:** When the Notice of Funding Availability (NOFA) is published, Collaborative Applicant staff will send a notice to all COC partners and stakeholders, notifying them of the availability of funding and the publication of the NOFA. This notice will be sent via e-mail notice and will be publicly announced at full COC partnership meetings. Notice may also be posted on the Collaborative Applicant's website. This announcement will contain information regarding the availability of funding for both renewal projects and new projects. Partners and stakeholders will be provided with links to training materials and information regarding funding application processes provided by HUD. New project applicants will submit a summary funding application for consideration so the COC can evaluate all potential new funding applications to ensure they are appropriate and that the total of the funding requests will fit within funding amounts and parameters. If more funding requests for new projects are submitted than can be supported by available funding, contact will be made with interested applicants to negotiate funding amount requests in an attempt to fund the broadest spectrum of projects possible within the funding amounts available. All renewal and new project funding applications must be prepared and submitted via e-snaps in accordance with HUD instructions and guidelines.
- B. Project Funding Application Evaluation, Scoring and Ranking:** The COC has adopted the HUD COC Program Rating and Ranking Tool version 3.1 to be used for all project funding application evaluation and scoring based on HUD priorities, goals and scoring criteria contained in the NOFA (copy attached as attachment A). This Rating and Ranking tool will be evaluated annually and revised to reflect the current priorities, goals and scoring criteria as set forth in the NOFA and this document will be amended annually with the most current Rating and Ranking tool. These COC funding Application Rating and Review Procedures, along with the COC Program Rating and Ranking tool will be published annually on the Collaborative Applicant's website in accordance with HUD requirements so that they are available for review by the full COC partnership and stakeholders. Notification of the publication on the website will be sent to all partners and stakeholders via e-mail and an announcement regarding the publication will be made at a full COC partnership meeting. The Collaborative Applicant's e-snaps Authorized Representative, charged with preparation of the Collaborative Application for the COC will retrieve all project funding applications from e-snaps and will obtain copies of the most recent Annual Performance Reports (APR) for all renewal projects. The representative will evaluate all projects utilizing project applications and APR data (for renewal projects) and record scores on the COC Rating and Ranking tool as appropriate.

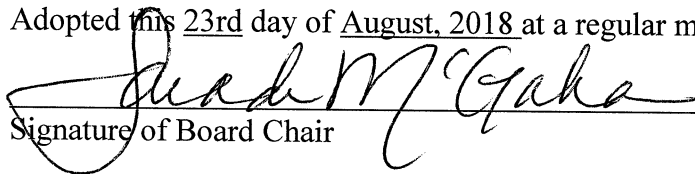
The representative will then distribute copies of the COC Program Rating and Ranking tool, pertinent sections of the funding application and pertinent sections of APRs to the COC Monitoring and Evaluation Committee, which will review the applications, APRs, the Rating and Ranking tool and prepare a recommendation to the full COC partnership regarding the scoring and ranking of all funding applications. The Monitoring and Evaluation Committee may decide to recommend the ranking and prioritization as presented or modify the ranking based on COC need, populations served or other factors based on HUD or COC priorities, goals or criteria. The Monitoring and Evaluation Committee will present its recommendations for a vote of the full COC Partnership which may adopt the recommended scoring and ranking or modify the committee's recommendation based on COC need, populations served or other factors based on HUD or COC priorities, goals or criteria. Following adoption of the project ranking and completion of the Collaborative Application, the full Collaborative Application and the project ranking listing will be published on the Collaborative Applicant's website, along with a copy of the meeting minutes approving the project ranking in accordance with HUD guidelines. All project applicants will receive written communication regarding the acceptance or rejection of their project applications in accordance with HUD requirements in place at the time.

2. Emergency Solutions Grant Program Funding Applications:

- A. Notice of Funding Availability:** When the Oklahoma Department of Commerce (ODOC) releases the Request for Funding Applications (RFA) and the COC allocation amount for the Emergency Solutions Grant Program (ESG), Collaborative Applicant staff will send a notice to all COC partners and stakeholders, notifying them of the availability of funding and the publication of the RFA. This notice will be sent via e-mail notice and will be publicly announced at full COC partnership meetings. Partners and stakeholders will be provided with links to training materials and information regarding funding application processes provided by ODOC. The COC will review the COC's ESG allocation amount and will establish appropriate funding limits for project applications based on COC need and to provide the broadest possible funding distribution while still providing adequate funding levels to allow project operation. Project funding applications must be prepared and submitted in OK Grants in accordance with instructions and guidelines established by ODOC in the RFA.
- B. Project Funding Application Evaluation, Scoring and Ranking:** If the COC has the option to decide review and scoring processes for the funding applications, it will decide annually whether it desires to review and score ESG funding applications submitted by applicants from within the COC or if it desires to have another COC review and score those applications, unless ODOC establishes other review and scoring processes. In the event the COC has the choice and desires to score applications from applicants within the COC, the members appointed to the Monitoring and Evaluation Committee to review and score the applications will be representatives of agencies not submitting funding applications to avoid any potential conflict of interest. Scoring of applications will be completed in OK Grants by assigned reviewers in accordance with RFA criteria using score sheets developed by ODOC. Collaborative Applicant staff authorized by ODOC will retrieve completed funding applications and scoresheets and distribute them to Monitoring and Evaluation Committee members, along with a summary spreadsheet containing the results of the scoring and a project ranking based on those scores. The committee will review the funding applications and the scoresheets and prepare a recommendation to the full COC partnership. The

committee may decide to approve or to modify the project ranking based on COC need. The full COC partnership will consider the committee's recommendation and may approve or modify the recommendation based on COC need. Recommendation regarding project ranking and funding will be sent to ODOC according to that agency's instructions. Notification regarding funding of projects will be announced to all COC partners and stakeholders via e-mail and through announcement at a full COC partnership meeting and all applicants will be given written notification regarding the selection or rejection of their funding application.

Adopted this 23rd day of August, 2018 at a regular meeting of the full NE OK COC Partnership.

A handwritten signature in black ink, appearing to read "J. McGaha", is written over a horizontal line. The signature is fluid and cursive.

Signature of Board Chair

Amended 8/23/2018 with new HUD COC Rating and Ranking tool and references to HUD COC Rating and Ranking tool instead of scorecards.

CUSTOMIZE RATING CRITERIA

NAVIGATION

- GO Customize Threshold Requirements
- GO Customize Renewal/Expansion Project Rating Tool
- GO Customize New Project Rating Tool

CUSTOMIZE NEW AND RENEWAL/EXPANSION PROJECT THRESHOLD REQUIREMENTS

CoC Threshold Requirements *(Delete the X in the box next to any requirements you do not wish to include.)*

- Coordinated Entry Participation
- Housing First and/or Low Barrier Implementation
- Documented, secured minimum match
- Project has reasonable costs per permanent housing exit, as defined locally
- Project is financially feasible
- Applicant is active CoC participant
- Application is complete and data are consistent
- Data quality at or above 90%
- Bed/unit utilization rate at or above 90%
- Acceptable organizational audit/financial review
- Documented organizational financial stability

(The first five requirements are process either as Threshold Rev

CUSTOMIZE RENEWAL/EXPANSION PROJECT RATING TOOL

Using the drop-down menu on the left customize rating factors for each project type or delete the type to view all factors at once.

Delete the X in the box besides any rating factor you do not wish to include. If desired, adjust the factor/goal and point value for each measure. You can add additional locally-defined criteria below. See Data Source Chart for information about where to obtain data to use in scoring.

Performance Measures

Length of Stay	<input checked="" type="checkbox"/>	PSH - On average, participants stay in project XX days		
Exits to Permanent Housing	<input checked="" type="checkbox"/>	PSH - Minimum percent remain in or move to permanent housing		
Returns to Homelessness (if data is available for project)	<input type="checkbox"/>	PSH - Maximum percent of participants return to homelessness within 12 months of exit to permanent housing		
			Factor/Goal	Max Point Value
			180 days	20 points
			80 %	25 points

CUSTOMIZE RATING CRITERIA

New or Increased Income and Earned Income

- PSH - Minimum new or increased earned income for project stayers
- PSH - Minimum new or increased non-employment income for project stayers
- PSH - Minimum new or increased earned income for project leavers
- PSH - Minimum new or increased non-employment income for project leavers

>30%	%	2.5	points
>51%	%	2.5	points

Serve High Need Populations

(select from drop-down menu)

- Project focuses on chronically homeless people
- PSH-XX% of participants are chronically homeless

75	%	20	points
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Project Effectiveness

- PSH - Project has reasonable costs per permanent housing exit as defined locally
- PSH - Coordinated Entry Participation- Minimum percent of entries to project from CE referral (or alternative system for DV projects)
- PSH - Housing First and/or Low Barrier Implementation - CoC assessment of fidelity to Housing First from CoC monitoring or review of project policies and procedures

Yes		20	points
50	%	10	points
Yes		10	points

Other and Local Criteria

(select from drop-down menu)

- CoC Monitoring Score
- Project is operating in conformance with CoC Standards

Yes		10	points
<25%		5	points
0-\$2,000		3	points
0-\$2,000		3	points
Yes		2	points
0-\$2,000		3	points
0-\$2,000		3	points
96-100%		3	points

Total Maximum Score

RRH projects:	120	points
PSH projects:	142	points
TH projects:	120	points

CUSTOMIZE RATING CRITERIA

CUSTOMIZE NEW PROJECT RATING TOOL

Experience	Factor/Goal	Max Point Value
<input checked="" type="checkbox"/>	A. Describe the experience of the applicant and sub-recipients (if any) in working with the proposed population and in providing housing similar to that proposed in the application.	15 points
<input checked="" type="checkbox"/>	B. Describe experience with utilizing a Housing First approach. Include 1) eligibility criteria; 2) process for accepting new clients; 3) process and criteria for exiting clients. Must demonstrate there are no preconditions to entry, allowing entry regardless of current or past substance abuse, income, criminal records (with exceptions of restrictions imposed by federal, state, or local law or ordinance), marital status, familial status, actual or perceived sexual orientation, gender identity. Must demonstrate the project has a process to address situations that may jeopardize housing or project assistance to ensure that project participation is terminated in only the most severe cases.	10 points
<input checked="" type="checkbox"/>	C. Describe experience in effectively utilizing federal funds including HUD grants and other public funding, including satisfactory drawdowns and performance for existing grants as evidenced by timely reimbursement of subrecipients (if applicable), regular drawdowns, timely resolution of monitoring findings, and timely submission of required reporting on existing grants.	5 points
Design of Housing & Supportive Services		
<input checked="" type="checkbox"/>	A. Extent to which the applicant 1) Demonstrates understanding of the needs of the clients to be served. 2) Demonstrates that type, scale, and location of the housing fit the needs of the clients to be served. 3) Demonstrates that type and scale of the all supportive services, regardless of funding source, meets the needs of clients to be served. 4) Demonstrates how clients will be assisted in obtaining mainstream benefits. 5) Establishes performance measures for housing and income that are objective, measurable, trackable and meet or exceed any established HUD or CoC benchmarks.	15 points
<input checked="" type="checkbox"/>	B. Describe the plan to assist clients to rapidly secure and maintain permanent housing that is safe, affordable, accessible, and acceptable to their needs.	5 points
<input checked="" type="checkbox"/>	C. Describe how clients will be assisted to increase employment and/or income and to maximize their ability to live independently.	5 points
Timeliness		
<input checked="" type="checkbox"/>	A. Describe plan for rapid implementation of the program, documenting how the project will be ready to begin housing the first program participant. Provide a detailed schedule of proposed activities for 60 days, 120 days, and 180 days after grant award.	10 points
Financial		
<input checked="" type="checkbox"/>	A. Project is cost-effective when projected cost per person served is compared to CoC average within project type.	5 points
B. Organization's most recent audit:		
<input checked="" type="checkbox"/>	1. Found no exceptions to standard practices	5 points
<input checked="" type="checkbox"/>	2. Identified agency as 'low risk'	5 points
<input checked="" type="checkbox"/>	3. Indicates no findings	5 points

CUSTOMIZE RATING CRITERIA

- C. Documented match amount meets HUD requirements.
- D. Budgeted costs are reasonable, allocable, and allowable.

5	points
20	points

Project Effectiveness

- Coordinated Entry Participation- Minimum percent of entries projected to come from CE referrals

50	%	5	points
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Other and Local Criteria

- Supportive Service funds used
- Leverage funds
- Planned Cost Per Bed
- Percentage of Bed Dedicated to CH
- Planned Cost per Participant
- Target Vulnerable Population
- Beds Dedicated to Veterans?

5	points
5	points
5	points
5	points
5	points
5	points
5	points

Total Maximum Score

All projects: **150** points

RENEW. + EXP. THRESHOLD

RENEWAL/EXPANSION THRESHOLD REQUIREMENTS

Completed projects will be moved to the bottom of the list.

Project Name: _____
 Organization Name: _____
 Project Type: _____
 Project Identifier: _____

Renewal/Expansion Projects
 Threshold Review Complete

0%

If you intend to change the project type, please do so in the
 MC and re-copy the data to the HHS MC DATA tab, or do so in the
 LIST OF PROJECTS TO BE REVIEWED.

THRESHOLD REQUIREMENTS

Stakeholders should NOT assume all requirements are fully addressed through this tool. CoC Program application requirements change periodically and annual NOFAs may provide more detailed guidance. The CoC collaborative applicant and project applicants should carefully review the annual NOFA criteria each year.

HUD THRESHOLD REQUIREMENTS

1. Applicant has Active SAM registration with current information.
2. Applicant has Valid DUNS number in application.
3. Applicant has no Outstanding Delinquent Federal Debt- It is HUD policy, consistent with the purposes and intent of 31 U.S.C. 37206 and 28 U.S.C. 3201(e), that applicants with outstanding delinquent federal debt will not be eligible to receive an award of funds, unless:
 - (a) A negotiated repayment schedule is established and the repayment schedule is not delinquent, or
 - (b) Other arrangements satisfactory to HUD are made before the award of funds by HUD.
4. Applicant has no Debarments and/or Suspensions - In accordance with 2 CFR 2024, no award of federal funds may be made to debarred or suspended applicants, or those proposed to be debarred or suspended from doing business with the Federal Government.
5. Disclosed any violations of Federal criminal law - Applicants must disclose in a timely manner, in writing to HUD, all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award. Failure to make required disclosures can result in any of the remedies described in 4 CFR §200.338. Remedies for noncompliance, including suspension or debarment. This mandatory disclosure requirement also applies to subrecipients of HUD funds who must disclose to the pass-through entity from which it receives HUD funds.
6. Submitted the required certifications as specified in the NOFA.
7. Demonstrated the population to be served meets program eligibility requirements as described in the Act, and project application clearly establishes eligibility of project applicants. This includes any additional eligibility criteria for certain types of projects contained in the NOFA.
8. Agreed to Participate in HMIS - Project applicants, except Collaborative Applicants that only receive awards for CoC planning costs and, if applicable, UFA Costs, must agree to participate in a local HMIS system. However, in accordance with Section 407 of the Act, any victim service provider that is a recipient or subrecipient must not disclose, for purposes of HMIS, any personally identifying information about any client. Victim service providers must use a comparable database that complies with the federal HMIS data and technical standards. While not prohibited from using HMIS, legal services providers may use a comparable database that complies with federal HMIS data and technical standards, if deemed necessary to protect attorney client privilege.
9. Met HUD Expectations - When considering renewal projects for award, HUD will review information in eLQOCs; Annual Performance Reports (APR); and information provided from the local HUD CPD Field Office, including monitoring reports and A-133 audit reports as applicable, and performance standards on prior grants. HUD will also assess renewal projects using the following performance standards in relation to the project's prior grants:
 - (a) Whether the project applicant's performance met the plans and goals established in the initial application, as amended;
 - (b) Whether the project applicant demonstrated all timeliness standards for grants being renewed, including those standards for the expenditure of grant funds that have been met;
 - (c) The project applicant's performance in assisting program participants to achieve and maintain independent living and records of success, except HMIS-dedicated projects that are not required to meet this standard; and,
 - (d) Whether there is evidence that a project applicant has been unwilling to accept technical assistance, has a history of inadequate financial accounting practices, has indications of project mismanagement, has a Met HUD financial expectations - If a project applicant has previously received HUD grants, the organization must have demonstrated its ability to meet HUD's financial expectations. If any of the following have occurred, the project applicant would NOT meet this threshold criteria:
 - (a) Outstanding obligation to HUD that is in arrears or for which a payment schedule has not been agreed upon;

Yes to all

YES/NO

RENEW. + EXP. THRESHOLD

RENEWAL/EXPANSION THRESHOLD REQUIREMENTS

Completed projects will be moved to the bottom of the list.

Project Name: _____
 Organization Name: _____
 Project Type: _____
 Project Identifier: _____

Renewal/Expansion Projects
 Threshold Review Complete
 0%

THRESHOLD REQUIREMENTS

YES/NO

- (b) Audit finding(s) for which a response is overdue or unsatisfactory;
 - (c) History of inadequate financial management accounting practices;
 - (d) Evidence of untimely expenditures on prior award;
 - (e) History of other major capacity issues that have significantly affected the operation of the project and its performance;
 - (f) History of not reimbursing subrecipients for eligible costs in a timely manner, or at least quarterly; and
 - (g) History of serving ineligible program participants, expending funds on ineligible costs, or failing to expend funds within statutorily established timeframes.
11. Demonstrated Project is Consistent with Jurisdictional Consolidated Plan(s) - All projects must be consistent with the relevant Jurisdictional Consolidated Plan(s). The CoC will be required to submit a Certification of Consistency with the Consolidated Plan at the time of application submission to HUD.

CoC THRESHOLD REQUIREMENTS

For each requirement, select "Yes" if the project has provided reasonable assurance that the project will meet the requirement, has been given an exception by the CoC or will request a waiver from HUD. Otherwise select "No".

Coordinated Entry Participation	
Housing First and/or Low Barrier Implementation	
Documented, secured minimum match	
Project has reasonable costs per permanent housing unit, as defined locally	
Project is financially feasible	
Applicant is active CoC participant	
Application is complete and data are consistent	
Data quality at or above 90%	
Acceptable organizational audit/financial review	
Documented organizational financial stability	

RENEWAL/EXPANSION PROJECT RATING TOOL

Print Blank Template

Print Report Card

Project Name: _____
 Organization Name: _____
 Project Type: _____
 Project Identifier: _____

Renewal/Expansion Projects
 Rating Complete

0%

Instructions on Awarding Points

RATING FACTOR	PERFORMANCE GOAL	PERFORMANCE	POINTS AWARDED	MAX POINT VALUE
PERFORMANCE MEASURES				
Length of Stay				
Exits to Permanent Housing				
Returns to Homelessness				
New or Increased Income and Earned Income				
Performance Measures Subtotal			0	0 out of 0
SERVE HIGH NEED POPULATIONS				
Serve High Need Populations Subtotal			0	0 out of 0
PROJECT EFFECTIVENESS				
Project Effectiveness Subtotal			0	0 out of 0
OTHER AND LOCAL CRITERIA				
Project is operating in conformance to CoC standards				out of 10
Other and Local Criteria Subtotal			0	0 out of 10
TOTAL SCORE			0	0 out of 10
Weighted Rating Score				out of 100

PROJECT FINANCIAL INFORMATION

CoC funding requested
 Amount of other public funding (federal, state, county, city)
 Amount of private funding

NOTE: Edit on the LIST OF PROJECTS TO BE REVIEWED tab

\$	
\$	
\$	

TOTAL PROJECT COST

CoC Amount Awarded Last Operating Year
 CoC Amount Expended Last Operating Year
 Percent of CoC funding expended last operating year

NOTE: Edit on the LIST OF PROJECTS TO BE REVIEWED tab

NOTE: Edit on the LIST OF PROJECTS TO BE REVIEWED tab

\$	
\$	
0%	

NEW PROJECTS THRESHOLD REQUIREMENTS

Completed projects will be moved to the bottom of the list.

Project Name: _____
 Organization Name: _____
 Project Type: _____
 Project Identifier: _____

New Projects
 Threshold Review Complete
 0%

If you would like to change the project type, please do so in the HIC and re-copy the data to the DATA tab, or do so in the LIST OF PROJECTS TO BE REVIEWED.

THRESHOLD REQUIREMENTS

YES/NO

Stakeholders should NOT assume all requirements are fully addressed through this tool. CoC Program application requirements change periodically and annual NOFAs may provide more detailed guidance. The CoC collaborative applicant and project applicants should carefully review the annual NOFA criteria each year.

HUD THRESHOLD REQUIREMENTS

Yes to All

1. Applicant has Active SAM registration with current information.
2. Applicant has Valid DUNS number in application.
3. Applicant has no Outstanding Delinquent Federal Debts- It is HUD policy, consistent with the purposes and intent of 31 U.S.C. 37206 and 28 U.S.C. 3201(e), that applicants with outstanding delinquent federal debt will not be eligible to receive an award of funds, unless:
 - (a) A negotiated repayment schedule is established and the repayment schedule is not delinquent, or
 - (b) Other arrangements satisfactory to HUD are made before the award of funds by HUD.
4. Applicant has no Debarments and/or Suspensions - In accordance with 2 CFR 2424, no award of federal funds may be made to debarred or suspended applicants, or those proposed to be debarred or suspended from doing business with the Federal Government.
5. Applicant has Accounting System - HUD will not award or disburse funds to applicants that do not have a financial management system that meets federal standards as described at 2 CFR 200.302. HUD may arrange for a survey of financial management systems for applicants selected for award who have not previously received federal financial assistance or where HUD Program officials have reason to question whether a financial management system meets federal standards, or for applicants considered high risk based on past performance or financial management findings.
6. Disclosed any violations of Federal criminal law - Applicants must disclose in a timely manner, in writing to HUD, all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award. Failure to make required disclosures can result in any of the remedies described in 2 CFR 200.336. Remedies for noncompliance, including suspension or debarment. This mandatory disclosure requirement also applies to subrecipients of HUD funds who must disclose to the pass-through entity from which it receives HUD funds.
7. Demonstrated they are Eligible Project Applicants - Eligible project applicants for the CoC Program Competition are under 24 CFR 578.15, nonprofit organizations, States, local governments, and instrumentalities of State and local governments. Public housing agencies, as such term is defined in 24 CFR 5.100, are eligible without limitation or exclusion. Neither for-profit entities nor Indian tribes are eligible to apply for grants or to be subrecipients of grant funds.
8. Submitted the required certifications as specified in the NOFA.
9. Demonstrated the project is cost-effective, including costs of construction, operations, and supportive services with such costs not deviating substantially from the norm in that locale for the type of structure or kind of activity.
10. Demonstrated they Participate in HMIS - Project applicants, except Collaborative Applicants that only receive awards for CoC planning costs and, if applicable, UFA Costs, must agree to participate in a local HMIS system. However, in accordance with Section 407 of the Act, any victim service provider that is a recipient or subrecipient must not disclose, for purposes of HMIS, any personally identifying information about any client. Victim service providers must use a comparable database that complies with the federal HMIS data and technical standards. While not prohibited from using HMIS, legal services providers may use a comparable database that complies with federal HMIS data and technical standards, if deemed necessary to protect attorney client privilege.
11. Demonstrated Project Meets Minimum Project Standards - HUD will assess all new projects for the following minimum project eligibility, capacity, timeliness, and performance standards. Please note that these are minimum threshold criteria. CoCs and project applicants should carefully review each year's NOFA to ensure they understand and have accounted for all applicable standards. To be considered as meeting project quality threshold, all new projects must meet all of the following criteria:
 - (a) Project applicants and potential subrecipients must have satisfactory capacity, drawdowns, and performance for existing grant(s) that are funded under the SHP, 54C, or CoC Program, as evidenced by timely reimbursement of subrecipients, regular drawdowns, and timely resolution of any monitoring findings;

NEW PROJECTS THRESHOLD REQUIREMENTS

Completed projects will be moved to the bottom of the list

Project Name: _____
 Organization Name: _____
 Project Type: _____
 Project Identifier: _____

New Projects
 Threshold Review Complete
 0%

THRESHOLD REQUIREMENTS	YES/NO
(a) For expansion projects, project applicants must clearly articulate the part of the project that is being expanded. Additionally, the project applicants must clearly demonstrate that they are not replacing other funding sources; and,	
(c) Project applicants must demonstrate they will be able to meet all timeliness standards per 24 CFR 578.85. Project applicants with existing projects must demonstrate that they have met all project renewal threshold requirements of this MOFA. HUD reserves the right to deny the funding request for a new project, if the request is made by an existing recipient that HUD finds to have significant issues related to capacity, performance, unresolved audit or monitoring finding related to one or more existing grants, or does not routinely draw down funds from eLOCOS at least once per quarter. Additionally, HUD reserves the right to withdraw funds if no APR is submitted on the prior grant.	
12. Demonstrated Project is Consistent with Jurisdictional Consolidated Plan(c) - All projects must be consistent with the relevant jurisdictional Consolidated Plan(s). The CoC will be required to submit a Certification of Consistency with the Consolidated Plan at the time of application submission to HUD.	

CoC THRESHOLD REQUIREMENTS

For each requirement, select "Yes" if the project has provided reasonable assurance that the project will meet the requirement, has been given an exception by the CoC or will request a waiver from HUD. Otherwise select "No".

Coordinated Entry Participation	
Housing First and/or Low Barrier Implementation	
Documented, secured minimum match	
Project has reasonable costs per permanent housing exit, as defined locally	
Project is financially feasible	
Applicant is active CoC participant	
Applicant is compliant and data are consistent	
Data quality at or above 90%	
Acceptable organizational audit/financial review	
Documented organizational financial stability	

NEW PROJECTS THRESHOLD REQUIREMENTS

Completed projects will be moved to the bottom of the list

Project Name:

Organization Name:

Project Type:

Project Identifier:

New Projects

Threshold Review Complete

THRESHOLD REQUIREMENTS

YES/NO

NEW PROJECTS RATING TOOL

Project Name: _____
 Organization Name: _____
 Project Type: _____
 Project Identifier: _____

Print Blank Template

Print Report Card

New Projects
 Rating Complete
 0%

Instructions on Awarding Points

RATING FACTOR	POINTS AWARDED	MAX POINT VALUE
EXPERIENCE		
A. Describe the experience of the applicant and sub-recipients (if any) in working with the proposed population and in providing housing similar to that proposed in the application.	<input type="text"/>	out of 15
B. Describe experience with utilizing a housing first approach. Include (1) eligibility criteria; (2) process for accepting new clients; (3) process and criteria for exiting clients. Must demonstrate there are no preconditions to entry, allowing entry regardless of current or past substance abuse, income, criminal records (with exceptions of restrictions imposed by federal, state, or local law or ordinance), marital status, familial status, actual or perceived sexual orientation, gender identity. Must demonstrate the project has a process to address situations that may jeopardize housing or project assistance to ensure that project participation is terminated in only the most severe cases.	<input type="text"/>	out of 10
C. Describe experience in effectively utilizing federal funds including HUD grants and other public funding, including satisfactory drawdowns and performance for awarding grants as evidenced by timely subawardment of subawards (if applicable), regular drawdowns, timely resolution of monitoring findings, and timely submission of required reporting on awarding grants.	<input type="text"/>	out of 5
Experience Subtotal	0	out of 30
DESIGN OF HOUSING & SUPPORTIVE SERVICES		
A. Detail to which the applicant		
1. Demonstrate understanding of the needs of the clients to be served.		
2. Demonstrate type, scale, and location of the housing fit the needs of the clients to be served.		
3. Demonstrate type and scale of the all supportive services, regardless of funding source, meet the needs of the clients to be served.		out of 15
4. Demonstrate how clients will be assisted in obtaining and coordinating the provision of mainstream benefits.		
5. Establish performance measures for housing and income that are objective, measurable, trackable, and meet or exceed any established HUD, HUDASH or CoC benchmarks.		
B. Describe the plan to assist clients to rapidly secure and maintain permanent housing that is safe, affordable, accessible, and acceptable to their needs.	<input type="text"/>	out of 5
C. Describe how clients will be assisted to increase employment and/or income and to maximize their ability to live independently.	<input type="text"/>	out of 5
Design of Housing & Supportive Services Subtotal	0	out of 25
TIMELINESS		
A. Describe plan for rapid implementation of the program documenting how the project will be ready to begin housing the first program participant. Provide a detailed schedule of proposed activities for 60 days, 120 days, and 180 days after grant award.	<input type="text"/>	out of 10
Timeliness Subtotal	0	out of 10
FINANCIAL		
A. Project is cost-effective - comparing projected cost per person served to CoC average within project type.	<input type="text"/>	out of 5
B. Audit		
1. Most recent audit found no exceptions to standard practice	<input type="text"/>	out of 5
2. Most recent audit identified agency as 'low risk'	<input type="text"/>	out of 5
3. Most recent audit includes no findings	<input type="text"/>	out of 5
C. Documented match amount	<input type="text"/>	out of 5
D. Budgeted costs are reasonable, allocable, and allowable	<input type="text"/>	out of 20
Financial Subtotal	0	out of 40
PROJECT EFFECTIVENESS		
Continued Entry Participation- 50% of entries to project from CE referrals	<input type="text"/>	out of 5
Project Effectiveness Subtotal	0	out of 5
OTHER AND LOCAL CRITERIA		
Supportive Service funds used		\$
Leverage funds		\$
Raised Cost Per Bed		\$
Percentage of Beds Dedicated to CoI		\$
Raised Cost per Participant		\$
Target Vulnerable Population		\$
Beds Dedicated to Veterans?		\$
Other and Local Criteria Subtotal	0	out of 30
TOTAL SCORE	0	out of 130
Weighted Rating Score		out of 130
PROJECT FINANCIAL INFORMATION		
CoC funding requested		\$
Amount of other public funding (federal, state, county, city)		\$
Amount of private funding		\$
TOTAL PROJECT COST		\$

FUNDING ANALYSIS TABLE

FUNDING ANALYSIS TABLE

Agency	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	Total	
...

Agency	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	Total	
...